



ERE & Troon Transition - Community Update #5 – December 6, 2022

In our continued effort to keep you informed during the management transition from Evergreen Lifestyles Management to Troon, please find instructions and updates on the 2023 1st Quarter Assessment payment process.

Evergreen Lifestyles Management will be emailing and direct mailing a Q1 Assessment paper statement to you on **Monday, December 12** with the approved quarterly budgeted amount.

The statement will only reflect your amount due for the 2023 Q1 Assessment and will not include any past due account balance.

Q1 Assessment Payment Instructions:

- Payments for Q1 Assessments noted on the paper statement should be mailed to Troon at **11691 Gateway Blvd. Suite 203, Fort Myers, FL 33913** Attn: Esplanade (Insert Community name). **Your first quarter assessment payment must be made by check, ACH payments will not be accepted.** Please include your Esplanade property address on the check.
- Member payments mailed to Troon will be securely stored and deposited on January 2, 2023 and beyond into the Association bank account.
- Member payments mailed to the Evergreen Lock Box will be deposited into the Association Bank Account through December 15, 2022.
- Payments received by Evergreen after December 15, 2022 will be forwarded to the Troon office.

Existing ACH / Bank Auto Bill Pay Payments:

- **ACH payment will not be accepted for the 1st Quarter Assessments.** Instructions will be sent to Members on how to reestablish ACH payment after new Association bank accounts have been established.
- Members are encouraged to cancel any scheduled bank bill pay payments.

Your Account Balance:

- Following the close of December financials, Evergreen Lifestyles Management will provide Member records and statements to Troon. It is expected that Member Account Balances will be updated in late January and updated statements will be distributed to Members in February.

We hope you have found this information helpful, and we wish you a wonderful holiday season! We look forward to what is to come in the new year!